**Trustee of the Executive Committee (Board of Trustees), Design History Society**

**Declaration of Executive Committee Members 2016-2019**

Trustees must be individual members of the Design History Society and must be nominated by a proposer and a seconder who are also members. Nominees for the role of Trustee of the Executive Committee of the Design History Society must currently be or be willing to become a member of the Design History Society. Applicants will be co-opted by the DHS Executive Committee, and confirmed at the Design History Society Annual General Meeting or forms of short-listed nominees will be presented to the Design History Society Annual General Meeting for final vote and confirmation.

*Completed nomination forms must be sent to Society’s Administrator,* ElliMichaela Young by email: designhistorysociety@gmail.com*.*

|  |  |
| --- | --- |
| Name |  |
| Membership No. |  |
| Address |  |
|  |  |
|  |  |
|  |  |
| Telephone |  |
| Email |  |
| Current job title |  |
| Current place of work |  |

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| --- |
| Expectations of Chair, Executive Committee and Society Members |
|  |

**Notice of Declaration:**

By completing and signing this form, you declare that you:

* are willing to act as a trustee of the Design History Society
* understand the organisation’s purposes (objects) and rules as set out in the constitution
* **are not prevented from acting as a trustee because you:**
* have an unspent conviction for an offence involving dishonesty or deception
* are currently declared bankrupt (or subject to bankruptcy restrictions or an interim order)
* have an individual voluntary arrangement (IVA) to pay debts off with creditors
* are disqualified from being a company director
* are subject to an order made under section 429 (2) of the Insolvency Act 1986
* have previously not been removed as a trustee by the Charity Commission, the Scottish charity regulator or the High Court due to misconduct or mismanagement
* have not been removed from management or control of any body under section 34(5)(e) of the Charities and Trustee Investment (Scotland) Act 2005 (or earlier legislation)

You also declare that:

* **the information you provide to the Charity Commission is true, complete and correct**
* **you understand that it is an offence under section 60(1)(b) of the Charities Act 2011 to knowingly or recklessly provide false or misleading information**
* your organisation’s funds are held (or will be held) in the its name in a bank or building society account in England or Wales
* you will comply with your responsibilities as trustee – as set out in the Charity Commission guidance ‘The essential trustee (CC3)’
* (if applicable) the primary address and residency details you provide in a charity registration application are correct and you will notify the Charity Commission if they change

Signed (please provide electronic signature for Charity Commission and DHS Insurance purposes):

Date:

|  |  |  |
| --- | --- | --- |
| **Name** |  |  |
| Membership No. |  |  |
| Address |  |  |
| Signature |  |  |